



CITY OF MODESTO
 Community and Economic Development Department/Planning Division
 1010 Tenth Street, Suite 3300, P.O. Box 642
 Modesto, CA 95353
 (209) 577-5267 (209) 491-5798 FAX

Administrative Approval Application

Note: In order for Applications to be deemed complete under Section 65943 of the Government Code, the following items must be provided:

1. Completed Administrative Approval Application
2. Development Plans as required by Submittal Requirements – <http://modestogov.com/1561/Planning-Forms-and-Applications>
3. Appropriate Filing Fee – <https://www.modestogov.com/DocumentCenter/View/3699/Planning-Fee-Schedule->

GENERAL REQUIREMENTS (Print or Type)

** Property Owner:	(staff use only)
Address:	File No.:
Home Telephone No.: Work/Cell No.:	Tidemark Case No.:
E-mail Address: Fax No.:	Date:
** Applicant:	Rec'd by:

Address: _____

Home Telephone No.: _____ Work/Cell No.: _____

E-Mail Address: _____ Fax No.: _____

Applicant's Representative:

Address: _____

Telephone No.: _____ Fax No.: _____

E-Mail Address.: _____

*** Note: If the applicant is not the property owner, the property owner shall designate the applicant as the authorized agent to act on his or her behalf and both shall sign this application.*

TYPE OF APPLICATION

- | | | |
|--|---|---|
| <input type="checkbox"/> Administrative Decision for Outdoor Use | <input type="checkbox"/> Lot Line Adjustment ¹ | <input type="checkbox"/> Second-Story Addition ² |
| <input type="checkbox"/> Development Plan Review | <input type="checkbox"/> Minor Plan Revisions | <input type="checkbox"/> Time Extension |

¹ Refer to Lot Line Adjustment Submittal Requirements
² Refer to Second-Story Addition Submittal Requirements

PROJECT DESCRIPTION (attach additional sheets if necessary)

Description and purpose of proposal: _____

Address or Location of Property: _____

Assessor's Parcel Number(s): _____

Current Zoning: _____ Proposed Zoning (if applicable): _____

Current General Plan Designation: _____ Proposed General Plan Designation (if applicable): _____

Existing Use of Property: _____

Description of Surrounding Uses: _____

AFFIDAVIT

If property owner is a trust, partnership, LLC, the signature shall be a corporate officer. Attach additional sheets if necessary.

I, _____, hereby certify that I am the applicant in the foregoing application, that I have read the foregoing application and know the content thereof and state that the same is true and correct to the best of my knowledge.

Applicant (signature)

Applicant (print name)

I, _____, hereby certify that I am the owner (if other than the applicant) of real property involved in this application, do hereby consent to the filing of this application. Attach separate sheets if multiple property owners.

Owner (signature)

Owner (print name)